

Please complete this form if you have not signed up with a Natural Gas Retailer for your monthly billing.

Premise Number:
Service Address:
City/Town:

Account Holder Information (this will be the party responsible for monthly billing):

Name of Account Holder:		
Daytime Phone:	Cell Phone:	
Email:		
Emergency Contact Name:	Phone:	
Mailing Address:		
City/Town:	Province:	Postal Code:

Complete this portion if you would like to add a Co-Responsible or Authorized 3rd Party contact to the account. If the Account Holder is a business, we require at least one person named as Authorized 3rd Party.

Type of Authorization (check one)	
<input type="checkbox"/> Co-Responsible	<input type="checkbox"/> Authorized 3 rd Party
Name of Authorized Individual:	
Name of Authorized Business:	
Daytime Phone:	Cell Phone:
Business Phone (with extension):	
Email:	

Definitions
<p>“Account Holder” is the person who is responsible for the monthly recurring costs and usage. This is usually the owner/renter of the property.</p>
<p>“Co-Responsible” means the authorized individual(s) or business/company with complete access to an Apex Utilities customer’s account, including their Customer Information and the ability to make changes to their account. The Co-Responsible is also jointly and severally responsible for any/all Apex Utilities charges applicable to the account.</p>
<p>“Authorized 3rd Party” means authorized individual(s) or business/company with complete access to an Apex Utilities customer’s account, including their Customer Information and the ability to make changes to their account. An Authorized 3rd Party is not financially responsible for Apex Utilities charges applicable to the account.</p>
<p>“Retailer” is a competitive provider of energy services. If you do not enter into a contract with a Retailer for natural gas service, you will be billed by Apex Utilities for your natural gas usage.</p>

Please email the completed form to permits@apexutilities.ca.